

**HOLY FAMILY CATHOLIC CHURCH
LITURGY COMMITTEE
Charter of Committee**

- We will identify the worship needs of the Parish, in collaboration with ministry leaders and parish staff, as well as the worshipping assembly.
- We will provide on-going education for the worship ministry chairpersons, ministers and the assembly using the guidelines established in church documents such as The General Instruction to the Roman Missal, The Constitution on the Sacred Liturgy, The Sing to the Lord Document.
- We will support and help the Pastor and/or Pastoral Associate in all matters relating to liturgy
- Set annual goals and objectives according to Parish direction, established by the Pastor in consultation with Pastoral Council.
- Prepare a suggested annual budget for worship and keep accurate records of expenditures.
- Provide support and appreciation for liturgical ministers.
- The Pastor, Pastoral Associate, Music Director, will serve as members of the Liturgy Committee but will not serve as chairperson.
- The parish liturgy committee will meet at least nine times annually. The attendance of the chairman or vice-chairman, the music director or associate director, and usually the pastor is required at each meeting.
- Liturgy committee meetings will be 2 hour meetings, unless members are notified in advance that more time will be required.
- We will provide consistent and on-going evaluation of liturgical seasons and Sunday liturgies. At least once a year, our committee will devote a meeting to an overall reflection on the parish's liturgical life and the successes and failures of the past year.

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- At least one new member will be added to the committee each year, either as a replacement for an outgoing member, or as a new member.
- To foster dialog, any member of the parish is welcome to bring a suggestion and/or a question before the liturgy committee in person or in writing, and is entitled to receive an official and prompt response from the committee. Unsigned letters will not be considered by the committee.